Privacy Policy

We hereby inform you about the processing of your personal data ("data") when you visit our website (A.) or our social media profiles (B.) or are in business contact with us (C.). Under (D.) we inform you about your rights, which you are entitled to in all aforementioned cases of data processing by us.

We are responsible for data processing:

Green Enesys Group GmbH
Rathausstrasse 7
6341 Baar
Switzerland
E-Mail: info@greenenesys.com

If you have any questions regarding data protection, please contact:
privacy@greenenesys.com

A. Data processing on our website

In this section we inform you about the processing of your data when you visit our website.

I. Use of our website

Scope of data processing

When you call up our website, the following data is transferred to our web server and stored in a log file:

- IP address
- date and time of the respective access to a page of the website
- amount of data transferred to your device
- files accessed via the homepage
- URL of the page/homepage from which you reached our website
- the browser you use (type and version)
- the operating system you use (type and version)

Purposes of data processing

The processing of this data is necessary to display the contents of the website on your device in the best possible way. We also process this data to investigate and track attacks on our IT.

Legal basis of data processing

This data is processed in accordance with Art. 6 para. 1 letter f GDPR due to our legitimate interest in being able to show you the website and track attacks on our IT.

Recipient of the data

Only those persons have access to your data who need it for the purposes described above.

Storage duration

The log data is stored for a period of 7 days and then deleted, unless it is exceptionally necessary to keep it longer to follow up an identified attack.
II. **Use of cookies**

When you visit our websites, so-called cookies are placed by us. These are small text files that are stored on your terminal device. Cookies usually contain a characteristic sequence of characters, the so-called cookie ID, with which your browser can be identified when you visit our websites again.

The cookies of this website contain personal data. Cookies save you from having to enter data multiple times, facilitate the transmission of specific content and help us identify particularly popular areas of our website. They thus enable us to continuously improve the structure and content of our internet presence.

1. **Functional cookies**

Only functional cookies are used on our website, these cookies store e.g. your language selection.

**Purpose and legal basis of data processing**

Your personal data is processed for the purpose of user-friendliness on the basis of a legitimate interest pursuant to Art. 6 para. 1 letter f GDPR.

**Recipient of the data**

Your data will only be processed internally and for the above-mentioned purposes.

**Storage duration**

The functional cookies are deleted as soon as you close the browser (session cookie).

2. **Disabling of Cookies**

You have full control over the use of cookies and can delete cookies in your browser, disable the storage of cookies altogether, selectively accept certain cookies and, if necessary, set your browser to notify you if a cookie is to be set. Please use the help functions of your browser to learn how to change these settings. This may limit the functionality of our websites.

Chrome: https://support.google.com/chrome/answer/95647?co=GENIE.Platform%3DDesktop&hl=en-GB
Edge: https://support.microsoft.com/en-gb/windows/delete-and-manage-cookies-168dab11-0753-043d-7c16-ede5947fc64d

III. **Google Maps**

**Type and scope of data processing**

Our website uses Google Places API, a mapping service provided by Google Inc, 1600 Amphitheatre Parkway, Mountain View, CA 94043 (“Google”), to visualize locations. Using Google Maps on our website will require a connection to Google’s server. As a result, Google may also process data about the use of the Maps functions (including the IP address) by visitors to the website. Further information can be found in Google’s privacy policy at https://policies.google.com/privacy?hl=en-GB&gl=de.

**Purpose and legal basis of data processing**
Your personal data is processed for the visualization of our locations in accordance with Art. 6 para. 1 letter f GDPR. Our legitimate interest is to make our website as user-friendly as possible.

**Recipient or categories of recipients**

The aforementioned data will be transmitted to Google. Google may transfer the information obtained through Google Maps to third parties if this is required by law or if companies process this data on behalf of Google. It cannot be ruled out that Google will associate your IP address with other data held by Google. It is technically possible that Google could identify at least individual users on the basis of the data received. We have no influence on the fact that personal data and personality profiles of users of the website are processed by Google for other purposes.

**Transfer of your data to a third country or international organization including the guarantees of processing**

In order to ensure sufficient guarantees for the transfer of data to the USA, EU standard contractual clauses pursuant to Art. 46 para. 2 letter c GDPR apply.

**Possibility of objection and removal**

If you do not agree with this processing of your data, you have the option to deactivate Google Maps and in this way prevent the transfer of data to Google. To do this, you must deactivate the Java Script function in your browser. However, we would like to point out that in this case you will not be able to use the map display. You also have the right to object to the creation of these user profiles, in which case you must contact Google to exercise this right.

For more information on the purpose and scope of data collection and processing by Google, please refer to Google's privacy policy. There you will also find further information about your rights in this regard and settings options for protecting your privacy: [https://policies.google.com/privacy?hl=en](https://policies.google.com/privacy?hl=en).

**IV. Contact form**

**Scope of data processing**

You can contact us via a contact form. In doing so, we collect the following data:

- Name
- E-mail address
- Company name
- Job title
- Industry
- Country
- Message

**Purpose of data processing**

We process your data for the purpose of being able to answer your inquiry to us in the best possible way.

**Legal basis of data processing**

We process your data on the basis of Art. 6 para. 1 letter f GDPR. Our legitimate interest lies in responding to your inquiry directed to us.

**Recipient of the data**
The data will only be processed by the contact persons internally responsible for the contact requests.

**Storage duration**

The storage duration depends on the content of your contact request. In principle, the data is deleted as soon as it is no longer required to achieve the purpose for which it was collected and any statutory retention obligations have expired.
B. Social media profiles

We operate various social media profiles of our own in order to constantly improve our external appearance and to provide information on the respective social media platforms. On our website, we have implemented icons for this purpose, which allow sharing pages on social networks. These icons are implemented as external links.

Below you will find information about the data processing by us on the individual social media platforms.

I. Twitter

Scope of data processing

You can interact with our profile on Twitter, for example by following us, leaving comments on tweets, retweeting tweets or marking them with "I like". In this case we will receive a notification from Twitter that you have visited or interacted with our account. We can then see your profile name, your interaction and - if available - your profile picture. If you contact or send us a message via Twitter using direct messaging, we can see your user profile and message.

Purpose of data processing

We process the data in order to be able to interact with you on your initiative and to read and respond to your request or notification.

Legal basis of data processing

We process your data on the basis of our legitimate interest in accordance with Art. 6 para. 1 lit. f GDPR. Our legitimate interest consists in the interaction with you as described above.

Recipient of the data

Your data will be viewed by our employees who manage our Twitter account.

In addition, Twitter processes your data according to its own privacy policy.

Provider: Twitter Inc, 1355 Market Street, Suite 900, San Francisco, CA 94103, USA

Privacy Policy: https://twitter.com/en/privacy

Privacy Settings: https://twitter.com/settings/account/personalization

Storage duration

We cannot completely delete your tweets or other data because we do not have the authorization to do so. We do not actively use direct messages on Twitter to communicate with you - we prefer encrypted communication via e-mail. If you send us direct messages, we will delete them at the latest one year after receipt of your message.

II. LinkedIn

Scope of data processing
You can interact with our profile on LinkedIn by following us, leaving comments on posts, marking posts we have posted with "I like", or sharing updates from us. In this case, we will receive a notification from LinkedIn that you have visited or interacted with our account. We can then see your profile name, your interaction and - if available - your profile picture. If you contact us through LinkedIn via direct messaging, we can see your user profile and message.

LinkedIn also provides us with information about visitors, followers, and updates to our LinkedIn site ("Page Insights"). This information is displayed on our administrator page. Both we and LinkedIn Ireland Unlimited Company (Wilton Place, Dublin 2, Ireland, "LinkedIn") are jointly responsible for the processing of your data in connection with this function on our LinkedIn site. In particular, LinkedIn is responsible for fulfilling your privacy rights in connection with Page Insights. However, you may still contact us to assert your rights.

**Purpose of data processing**

We process the data in order to be able to interact with you on your initiative and to read and respond to your request or notification.

**Legal basis of data processing**

We process your data on the basis of our legitimate interest in accordance with Art. 6 para. 1 letter f GDPR. Our legitimate interest consists in the interaction with you as described above.

**Recipient of the data**

Your data will be viewed by our employees who manage our LinkedIn account. In addition, LinkedIn processes your data in accordance with its own privacy policy.

Provider: LinkedIn Ireland Unlimited Company, Wilton Place, Dublin 2, Ireland

Privacy Policy: https://www.linkedin.com/legal/privacy-policy

Opt-out on advertising: www.linkedin.com/psettings/guest-controls/retargeting-opt-out

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### III. Instagram

**Scope of data processing**

You can interact with our profile on Instagram by messaging us or "liking" posts from us. In this case, we will receive a notification from Instagram that you have contacted us or interacted with our profile. We can then see your profile name, your interaction and - if available - your profile picture.

**Purpose of data processing**

We process the data in order to be able to interact with you on your initiative and to read and respond to your request or notification.

**Legal basis of data processing**

We process your data on the basis of our legitimate interest in accordance with Art. 6 para. 1 letter f GDPR. Our legitimate interest consists in the interaction with you as described above.

**Recipient of the data**
Your data will be viewed by our employees who manage our Instagram account. In addition, Instagram processes your data in accordance with Facebook’s own privacy policy.

Provider: Facebook Ireland Ltd, 4 Grand Canal Square, Dublin 2, Ireland

Privacy Policy: https://www.facebook.com/privacy/explanation

Opt-out regarding the analysis of visitor sessions:
https://www.facebook.com/settings?tab=ads
C. Business contacts

Scope of data processing

Within the scope of our business relationship with you as a business partner or employee of business partners, we process the data that we receive from you or your employer.

In particular, this concerns data that we receive when you or your colleagues have contact with our employees.

We process the following categories of data in this context:

- professional contact and organization information: e.g., last name, first name, title, degree, gender, name of the company you work for, department, professional e-mail address, postal address, telephone number
- data on professional circumstances: e.g. job title, tasks, activity, qualifications
- other: In addition, we may process other data that you provide in the course of your interaction with our employees.

Purpose of data processing

Your data will be processed by us for the purpose of establishing and implementing the contractual relationship with our business partner as well as for fulfilling the legal requirements.

Legal basis of data processing

- If you are our business partner in person, the processing is carried out on the basis of Art. 6 para. 1 letter b GDPR for the purpose of implementing or initiating a contract.
- For the purpose of fulfilling legal obligations, the processing is carried out on the basis of Art. 6 para. 1 letter c GDPR in connection with legal and official requirements (e.g. tax and commercial law).
- If you are an employee of one of our business partners, your data will be processed on the basis of our overriding legitimate interests in accordance with Art. 6 para. 1 letter f GDPR. Our legitimate interest lies in the functioning and practicable cooperation with our business partners and the employees of our business partners.

Recipient of the data

Within our firm, only those persons who need your data for the purposes described have access to it.

On the basis of contracts in accordance with Art. 28 GDPR, personal data may be processed by external service providers (e.g. support, hosting or analysis service providers). The external service providers have been carefully selected and commissioned by us. They are contractually bound to our instructions, have appropriate technical and organizational measures in place to protect the rights of the data subjects, and are regularly monitored by us.

Transfer of your data to a third country

Your data will generally be processed in the European Union or the European Economic Area. If we transfer your data to a third country, i.e. outside the European Union (EU) or the European Economic Area (EEA), this will only be done in accordance with the legal requirements.

Storage duration
Your data will be stored by us for as long as we need it for the specific processing purpose. We regularly store your data at least for the duration of our business relationship with you or the business partner for whom you work.

In addition, we store certain data for the duration of statutory limitation periods (usually three years, in individual cases up to thirty years) and for as long as statutory retention periods (e.g. from the German Commercial Code, the German Fiscal Code) require it (but generally for a maximum of ten years).

Under certain circumstances, we may have to keep your data for a longer period of time. This is the case, for example, if in connection with an official or judicial procedure a ban on data deletion is ordered for the duration of the procedure.
D. Your rights as a data subject

As a data subject, you have the following rights:

1. Right of access to information

You have the right to obtain free information on request about whether data concerning you are being processed and, if so, what data we process about you (Art. 15 GDPR). You may re-apply within a reasonable period of time. You also have the right to receive a copy of your data that is the subject of our processing.

2. Right of rectification

You may also request the correction of incorrect data concerning you in accordance with Art. 16 GDPR. You also have the right to request the completion of incomplete data concerning you, taking into account the purposes of the processing.

3. Right of deletion

Under the conditions of Art. 17 GDPR, you can request the deletion of your data.

4. Right to limitation

You have the right to demand that we restrict processing if the requirements of Art. 18 GDPR are met. This is the case, for example, if the processing of your data is no longer necessary for our purposes, but you need it to assert, exercise or defend legal claims. If the processing of your data is restricted, these data - apart from being stored - may only be processed by us with your consent or in the special cases mentioned in Art. 18 para. 2 GDPR.

5. Right to data portability

Insofar as data provided by you is processed by us on the basis of Art. 6 para. 1 letter b or letter a GDPR (for contract initiation or fulfilment or on the basis of your consent) by means of automated procedures, you may, under the conditions of Art. 20 GDPR, request the surrender of this data in a structured, common and machine-readable format. In this case, you can also request that we transfer this data to another controller.

6. Right of withdrawal

If we process your data on the basis of your consent, you have the right to withdraw your consent at any time with effect for the future (Art. 7 para. 3 GDPR).

7. Right of objection

You have the option to object to data processing for direct marketing purposes at any time. In addition, you can object at any time to data processing based on a legitimate interest if there are particular grounds for doing so, Art. 21 GDPR.

8. Assertion of your data subject rights

To assert your rights as a data subject, please contact our data protection officer by e-mail or letter (contact details below).

9. Contact methods

You can exercise your rights through the following contact methods:

Post:
Green Enesys Group GmbH
Rathausstrasse 7
6341 Baar
10. Right of appeal to a data protection supervisory authority

If you suspect that your personal data are being processed unlawfully, you can lodge a complaint with a data protection supervisory authority, in particular in the member state where you are resident, your place of work or the place where the alleged infringement is taking place (Art. 77 GDPR).

Status: September 2021